

Company name: Grace Church Doncaster

Assessment carried out by: Alastair Gooderham

Date of next review: 01/02/2021

Date assessment was carried out: 02/12/2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Coronavirus entering the building and being transmitted to other users	Any user of the building.	<ul style="list-style-type: none"> • Hand gel dispensers in placed at entrance and at exits and elsewhere in building. • Signs displayed warning of dangers • Code of conduct sent out to all church members and copies displayed in the building. 	<ul style="list-style-type: none"> • Ask people with symptoms not to attend. This will be verbally checked at the door. Anyone with symptoms will be sent home and reminded to get tested, isolate and follow track and trace protocols. 	All leaders and stewards	06 th December	
			<ul style="list-style-type: none"> • Encourage the vulnerable to stay at home and provide online content for them. 	AG	06 th December	
			<ul style="list-style-type: none"> • Code of conduct circulated to all attendees and displayed in building. 	AG/Stewards	06 th December	
			<ul style="list-style-type: none"> • All people over 11 years of age to wear facemasks. 	Everyone	06 th December	
			<ul style="list-style-type: none"> • Those preaching and leading will maintain a 3 metre distance but not use a mask whilst up front. Relying on PA rather than voice projection to minimise droplet transmission 	AG/ Preachers	06 th December	
			<ul style="list-style-type: none"> • Ensure everyone uses hand sanitiser on entry to and exit from the building. 	Stewards	06 th December	
			<ul style="list-style-type: none"> • Signs displayed reminding users to 'Catch it, bin it, kill it.' • Social distancing (2metres) in 	AG to liase with school	06 th December	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
			<p>place within building. Users reminded of this.</p> <ul style="list-style-type: none"> • Reduced numbers (55 max). • People can only sit in household (including bubbles) groups. With 2 metre clearance. • Stewarding at entry and exit points and of access to toilet. • Register of attendees kept for 21 days to facilitate track and trace. • Doors propped open where possible to prevent touch contamination. • Cleaning products available to wipe down common touch surfaces such as door handles. • Windows open where possible for adequate ventilation to reduce risk. Or mechanical ventilation used where available. • Adapt service – no singing or refreshments. 	<p>AG/leaders/everyone</p> <p>AG</p> <p>AG/stewards</p> <p>Stewards</p> <p>AG/Stewards</p> <p>AG/Stewards</p> <p>AG</p> <p>AG</p> <p>Person leading service</p>	<p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p>	
Transmission of virus on surfaces	Any user of the building	<ul style="list-style-type: none"> • Upgraded cleaning schedule undertaken by the school. • The Zone will be cleaned on Friday. • Hand dryers fitted in toilets • Church Bibles removed from 	<ul style="list-style-type: none"> • Cleaning undertaken by school. • PPE available if further cleaning needed. • Chairs stored securely before service and not used prior to service. • No shared resources (e.g. Bibles, crayons etc...) • No passing of collection bag. 	<p>Stewards</p> <p>AG/Cleaners</p> <p>AG/Stewards</p> <p>AG/Stewards</p> <p>AG</p>	<p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p>	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Transmission of Coronavirus via contaminated waste	Cleaners/stewards	<ul style="list-style-type: none"> Guidelines on cleaning provided PPE provided (apron, gloves, mask) Toilets fitted with hand dryers and not paper towels. 	<ul style="list-style-type: none"> Everyone asked to take waste home with them where possible. All waste to be assumed contaminate and handled appropriately. Those handling waste to be appropriately trained. Individuals to wear PPE. All bins fitted with disposable liners and waste double bagged prior to disposal. Lidded foot operated bins provided where needed. 	<p>Stewards/all attendees</p> <p>Cleaning team</p> <p>AG/Cleaners</p> <p>AG/Cleaners</p> <p>Stewards/Cleaning team</p> <p>AG</p>	<p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p> <p>06th December</p>	
Transmission of coronavirus to stewards	Stewards	<ul style="list-style-type: none"> Guidance and training provided for stewards. Face masks/ shields provided. 	<ul style="list-style-type: none"> Hand sanitiser provided for each steward. Designated places to stand to maintain social distancing while stewarding at main door and corridor to toilets 	<p>AG/Stewards</p> <p>AG/Stewards</p>	<p>06th December</p> <p>06th December</p>	