

Company name: Grace Church Doncaster

Assessment carried out by: Alastair Gooderham

Date of next review: 15/08/2021

Date assessment was carried out: 22/07/2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Coronavirus entering the building and being transmitted to other users	Any user of the building.	<ul style="list-style-type: none"> • Hand gel dispensers at entrance and exits and elsewhere in building. • Signs displayed warning of dangers • Code of conduct sent out to all church members and copies displayed in the building. • QR code printed and displayed for people to sign in using app 	<ul style="list-style-type: none"> • Ask people with symptoms not to attend. This will be verbally checked at the door. Anyone with symptoms will be sent home and reminded to get tested, isolate and follow track and trace protocols. 	All leaders and stewards	25 th July	Y
			<ul style="list-style-type: none"> • Encourage the vulnerable to stay at home and provide online content for them. 	AG	25 th July	Y
			<ul style="list-style-type: none"> • Code of conduct circulated to all attendees and displayed in building. 	AG/Stewards	25 th July	Y
			<ul style="list-style-type: none"> • Everyone over 11 years of age to wear facemasks, unless exempt. 	Everyone	25 th July	Y
			<ul style="list-style-type: none"> • Those preaching and leading will maintain a 2 metre distance from families other than their own but not use a mask whilst up front. Use PA rather than voice to minimise transmission 	AG/ Preachers	25 th July	Y
			<ul style="list-style-type: none"> • Ensure everyone uses hand sanitiser on entry to and exit from the building. 	Stewards	25 th July	Y
			<ul style="list-style-type: none"> • Signs displayed reminding users to 'Catch it, bin it, kill it.' 	AG to liase with school	25 th July	Y
			<ul style="list-style-type: none"> • Social distancing (1.5metres) in 	AG/leaders/everyone	25 ^h July	Y

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
			<ul style="list-style-type: none"> place within building. Stewarding at entry and exits. Register of attendees kept for 21 days to facilitate track and trace. Doors propped open where possible to prevent touch contamination. Cleaning products available to wipe down common touch surfaces such as door handles. Windows open where possible for adequate ventilation to reduce risk. Adapt service – no singing indoors or refreshments. Reminder given to people to social distance when outside mingling after the service 	<p>AG</p> <p>AG/stewards</p> <p>Stewards</p> <p>AG/Stewards</p> <p>AG/Stewards</p> <p>AG/service leader</p> <p>AG</p>	<p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>
Transmission of virus on surfaces	Any user of the building	<ul style="list-style-type: none"> Upgraded cleaning schedule undertaken by the school. The Zone will be cleaned on Friday. Hand dryers fitted in toilets Church Bibles removed from circulation. No notice sheets/sermon sheets or 	<ul style="list-style-type: none"> Cleaning undertaken by school. PPE available if further cleaning needed. Chairs stored securely before service in locked cupboard and not used prior to service. No shared resources (e.g. Bibles, crayons etc...) No passing of collection bag. Microphones and other equipment set up and taken down by single household. Where possible keep 	<p>Stewards</p> <p>AG/Cleaners</p> <p>AG/Stewards</p> <p>AG/Stewards</p> <p>AG</p> <p>AG/Tech team</p> <p>AG/parents</p>	<p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p> <p>25th July</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		children's materials to be printed but emailed out on Friday.	microphones, lecterns etc to single user. Where not possible users sanitise hands after use <ul style="list-style-type: none"> Children's sheets emailed out before the service and parents responsible for bringing them and other materials. Or printed and placed on tables Friday before Sunday. 	AG/parents	25 th July	Y
Transmission of Coronavirus via toilet facilities	Any individual who uses the toilets	<ul style="list-style-type: none"> School is undertaking enhanced cleaning of the toilets prior to our using them on Sunday. 	<ul style="list-style-type: none"> Antibacterial wipes provided to clean toilet and sinks after every use. With signs as a reminder of how to use. Children under 11 to be accompanied by an adult to use the toilets. Toilet lids should be closed before flushing to reduce transmission risk. Display signs with instructions on how to wash hands in all toilets. Display signs in toilets asking people to minimise contamination by closing the lid before flushing. 	All All parents All users AG AG	25 th July 25 th July 25 th July 25 th July 25 th July	Y Y Y Y Y
Transmission of Coronavirus via contaminated waste	Cleaners/stewards	<ul style="list-style-type: none"> Guidelines on cleaning provided PPE provided (apron, gloves, mask) Toilets fitted with hand dryers and not paper towels. 	<ul style="list-style-type: none"> Everyone asked to take waste home with them where possible. All waste to be assumed contaminate and handled appropriately. Those handling waste to be appropriately trained. 	Stewards/all attendees Cleaning team AG/Cleaners	25 th July 25 th July 25 th July	Y Y Y

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		<ul style="list-style-type: none"> Lidded foot operated bins provided where needed. 	<ul style="list-style-type: none"> Individuals to wear PPE. All bins fitted with disposable liners and waste double bagged prior to disposal. 	AG/Cleaners Stewards/Cleaning team	25 th July 25 th July	Y Y
Transmission of coronavirus to stewards	Stewards	<ul style="list-style-type: none"> Guidance and training provided for stewards. Face masks/ shields provided. 	<ul style="list-style-type: none"> Hand sanitiser available for stewards. Designated places to stand to maintain social distancing while stewarding at main door and corridor to toilets 	AG/Stewards AG/Stewards	25 th July 25 th July	Y Y
Transmission during The Lord's Supper	All who enter the building.	<ul style="list-style-type: none"> Bread and Wine prepared by one person using masks and gloves. Place on table prior to the service in sealed pot. Pot to only be opened during the service. Pot left in place to be collected after the service and cleaned. 	<ul style="list-style-type: none"> Windows and front door kept open to maximise flow of fresh air. PA and AV equipment used by one individual or individuals from the same bubble. Shortened service in terms of time. 	AG, stewards, JG and AG All	25 th July 25 th July 25 th July	Y Y Y
Transmission of virus during singing	All who stay to sing	<ul style="list-style-type: none"> Singing is only undertaken outside 2 metre markings are in place in the car park. Song words are 	<ul style="list-style-type: none"> Family groups are sent outside one at a time, maintaining social distancing. Short time of singing, 4 or 5 songs. PA is used to amplify voices of 	Al, stewards All those leading	25 th July 25 th July	Y Y

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		downloaded from the church website so no music sheets are passed around	those who lead, or alternatively iSing app is used	AG and JG	25 th July	Y