

Company name: Grace Church Doncaster

Assessment carried out by: Alastair Gooderham

Date of next review: 01/11/2021

Date assessment was carried out: 01/10/2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Coronavirus entering the building and being transmitted to other users	Any user of the building.	<ul style="list-style-type: none"> Hand gel dispensers at entrance and exits and elsewhere in building. 	<ul style="list-style-type: none"> Ask people with symptoms not to attend. Verbally checked at the door. Anyone with symptoms will be sent home and reminded to get tested, isolate and follow track and trace protocols. 	All leaders and stewards	01 th Oct	Y
		<ul style="list-style-type: none"> Signs displayed warning of dangers & 'Catch it, bin it, kill it.' 	<ul style="list-style-type: none"> Online content provided for those who still don't wish to attend. 	AG	01 th Oct	Y
		<ul style="list-style-type: none"> Code of conduct sent out. 	<ul style="list-style-type: none"> Those over 11 years old asked to take a lateral flow test within 24 hours of attending. 	AG/All	01 th Oct	Y
		<ul style="list-style-type: none"> QR code printed and displayed for people to sign in using app 	<ul style="list-style-type: none"> Use PA rather than voice to minimise transmission 	AG/All/PA team	01 th Oct	Y
		Lidded Bins provided for rubbish	<ul style="list-style-type: none"> Some socially distanced seating provided(1.5metres) within building between groups. 	AG	01 th Oct	Y
			<ul style="list-style-type: none"> Stewarding at entry and exits. 	AG	01 th Oct	Y
			<ul style="list-style-type: none"> Doors propped open where possible to prevent touch 	AG/stewards	01 Oct	Y

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
			contamination.			
			<ul style="list-style-type: none"> Cleaning products available to wipe down common touch surfaces such as door handles. 	AG/stewards	01 th Oct	Y
			<ul style="list-style-type: none"> Windows open to ventilate and reduce risk. 	AG/set up teams	01 th Oct	Y
Transmission of virus on surfaces	Any user of the building	<ul style="list-style-type: none"> Upgraded cleaning schedule by school on Friday. 	<ul style="list-style-type: none"> Cleaning undertaken by school. 	School	01 th Oct	Y
		<ul style="list-style-type: none"> Hand dryers fitted in toilets 	<ul style="list-style-type: none"> PPE available if further cleaning needed. 	Stewards	01 th Oct	Y
			<ul style="list-style-type: none"> Chairs stored securely before service in locked cupboard and not used prior to service. 	AG	01 th Oct	Y
			<ul style="list-style-type: none"> Shared resources minimised 	AG/steward/service leaders	01 th Oct	Y
			<ul style="list-style-type: none"> Where possible microphones, lecterns etc kept to single user. 	AG/set up team	01 th Oct	Y
			<ul style="list-style-type: none"> Resources downloadable via the website. Or printed and placed on tables Friday before Sunday. 	AG/parents	01 th Oct	Y
Transmission of Coronavirus via toilet facilities	Any individual who uses the toilets	<ul style="list-style-type: none"> School undertaking enhanced cleaning of toilets prior to our using them. 	<ul style="list-style-type: none"> Antibacterial wipes provided to clean toilet and sinks after use. With reminder signs of how to. 	All	01 th Oct	Y
			<ul style="list-style-type: none"> Display signs in toilets asking 	AG	01 th Oct	Y

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
			<p>people to minimise contamination by closing the lid before flushing.</p> <ul style="list-style-type: none"> • Display signs with instructions on how to wash hands in all toilets. 	All	01 th Oct	Y
Transmission during The Lord's Supper	All who enter the building.	• Bread and Wine prepared by one person masked and gloved.	• Windows and front door kept open to maximise flow of fresh air or service outside.	AG/Set up team	01 th Oct	Y
		• Placed on table and covered prior to the service.	• Distributed by one person, dropping bread into cupped hands of recipient.	AG, stewards,	01 th Oct	Y
			• Individual cups for wine, spaced out across table to minimise cross contact.	AG	01 th Oct	Y
			• Hand's sanitised by those distributing.	AG/leader	01 th Oct	Y
			• Words are not spoken over the bread and wine.	AG/leader	01 th Oct	Y
			• People come up socially distanced	AG/leader	01 th Oct	Y
Transmission of virus during singing	All who stay to sing	• Song words downloadable from website and projected	• Song sheets that are produced are printed on Friday for use Sunday	Al, stewards	01 th Oct	Y
		• People asked to take lateral flow tests before	• PA used to amplify voices of those leading, or iSing app used	AG/All	01 th Oct	Y

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		singing unmasked in the building.				
		<ul style="list-style-type: none"> • Windows open to allow good ventilation 				